



Board of Health Minutes

South Heartland District Health Department

South Heartland District Health Department, 606 N Minnesota Ave, Hastings, NE 68901

September 3, 2025 9:00am

Topic, Lead Person	Comments/Actions		Roll Call/Vote
	Staff	Michele Bever, Kelly Derby, Sam Coutts	
		Hastings Mayor Jay Beckby; City Administrator Mark Funkey; Regional Director Catholic Social Services of Southern NE Jonathan Kiehl	
	Guests		
Welcome & Call Meeting to Order Board President (Chair)	The September 2025 Board of Health meeting was called to order by Board President, Sandra Nejezchleb, at 9:02 am.		
	Open Meeting Statement read aloud by Board President Sandra Nejezchleb: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i> A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.		
Determine Quorum	Introductions/Roll Call		Present Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams
	<i>Quorum met</i>		Absent Kohmetscher, McMeen, Pohlmeier-Mans
Approve or Amend Agenda	Motion to approve the September 3, 2025 Board Meeting Agenda		Ayes: All

	<table><tr><td>Motion</td><td>Murphy Buschkoetter</td></tr><tr><td>Second</td><td>Shaw</td></tr><tr><td colspan="2">Motion Passed (voice vote)</td></tr></table>	Motion	Murphy Buschkoetter	Second	Shaw	Motion Passed (voice vote)		Nays: None
Motion	Murphy Buschkoetter							
Second	Shaw							
Motion Passed (voice vote)								
Approve Minutes	Motion to approve the July 2, 2025 Minutes	Ayes: All						
	<table><tr><td>Motion</td><td>Amyot</td></tr><tr><td>Second</td><td>Shaw</td></tr><tr><td colspan="2">Motion Passed (voice vote)</td></tr></table>	Motion	Amyot	Second	Shaw	Motion Passed (voice vote)		Nays: None
Motion	Amyot							
Second	Shaw							
Motion Passed (voice vote)								
Finances K Derby	This being the first report of the new fiscal year, the picture as of August 31, 2025 is pretty basic: We have \$1.2M in the bank, no debt, and our net income is \$9K. Despite receiving almost \$400K this period, we also made a couple large payments for building improvements, effectively cancelling out the income. We do not yet have a budget to compare to. Indirect costs are unusually in the positive since State Appropriations for June came in in July. We have \$96K in outstanding invoices yet to be counted. Motion to accept the Financial Report <table><tr><td>Motion</td><td>Shackelford</td></tr><tr><td>Second</td><td>Harrington</td></tr><tr><td colspan="2">Motion Passed (voice vote)</td></tr></table>	Motion	Shackelford	Second	Harrington	Motion Passed (voice vote)		Ayes: All Nays: None
Motion	Shackelford							
Second	Harrington							
Motion Passed (voice vote)								
Finance Committee C Neumann	Finance Committee minutes were provided in the board packet. The FY 2026 Annual Budget, reviewed at the Budget Hearing, was brought forward to the Board for approval. Motion to approve the FY2026 Annual Budget <table><tr><td>Motion</td><td>Finance Committee</td></tr><tr><td colspan="2">Motion Passed (roll call)</td></tr></table>	Motion	Finance Committee	Motion Passed (roll call)		Ayes: Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams Nays: None		
Motion	Finance Committee							
Motion Passed (roll call)								
Finance Committee C Neumann	The Finance Committee brought forward Resolution #2025-3 for Board approval. Resolution #2025-3 states South Heartland District Health Department will allocate at least \$1000 toward tuition assistance to be administered, per Policy HR102-Educational Benefits, for eligible employees. Motion to approve Resolution #2025-3 <table><tr><td>Motion</td><td>Finance Committee</td></tr><tr><td>Second</td><td>Murphy Buschkoetter</td></tr><tr><td colspan="2">Motion Passed (roll call)</td></tr></table>	Motion	Finance Committee	Second	Murphy Buschkoetter	Motion Passed (roll call)		Ayes: Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams Nays: None
Motion	Finance Committee							
Second	Murphy Buschkoetter							
Motion Passed (roll call)								

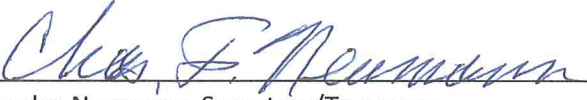
Policy Committee N Shackelford	The Community Health Improvement Plan, including the 3 priorities (Mental Wellbeing, Chronic Disease Prevention, and Elder/Senior Health) with strategies for each, was brought forward for Board approval. Motion to approve Community Health Improvement Plan 2025-2030 <table><tr><td>Motion</td><td>Policy Committee</td></tr><tr><td>Second</td><td>Murphy Buschkoetter</td></tr></table> <i>Motion Passed (roll call vote)</i>	Motion	Policy Committee	Second	Murphy Buschkoetter	Ayes: Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams Nays: None
Motion	Policy Committee					
Second	Murphy Buschkoetter					
Policy Committee N Shackelford	The Board learned of the 5 strategic priorities determined by the Strategic Planning Committee and the Strategic Planning Retreat on July 24, 2025. The Strategic Planning Report was included in the packet. The South Heartland District Health Department Strategic Plan 2026-2031 was brought forward for Board approval. Motion to approve Strategic Priorities 2026-2031 <table><tr><td>Motion</td><td>Policy Committee</td></tr><tr><td>Second</td><td>Oldham</td></tr></table> <i>Motion Passed (roll call vote)</i>	Motion	Policy Committee	Second	Oldham	Ayes: Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams Nays: None
Motion	Policy Committee					
Second	Oldham					
Policy Committee N Shackelford	The Policy Committee brought forward the following policies, with minimal revisions, for Board approval: HR 601 Debit and Credit Cards - Removed reference to Debit Cards HR 604 Accounts Payable - Clean-up only HR 607 Bank Reconciliation - Clarified to reflect our actual current practices HR 612 Facility Rental - Policy removed Motion to approve revised policies HR 601, HR 604, HR 607, and HR 612 <table><tr><td>Motion</td><td>Finance Committee</td></tr><tr><td>Second</td><td>Grove</td></tr></table>	Motion	Finance Committee	Second	Grove	Ayes: Amyot, Grove, Harrington, Jobman, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Oldham, Shackelford, Shaw, Williams Nays: None
Motion	Finance Committee					
Second	Grove					

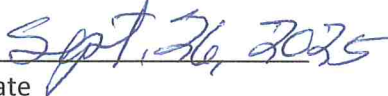
	<i>Motion Passed (roll call)</i>		
Communications from Director M Bever	M. Bever provided ED report (included in packet). Highlights: staff annual performance review cycle, Community Health Improvement Plan status/next steps; Funding (state appropriations for chronic disease prevention; Rural Health Transformation funds)/		
Staff in person Bi Monthly Report	To augment the written Bi-Monthly Report, staff introduced themselves, noting their roles and key achievements/projects they are working on this period. Staff presenting: Janis Johnson, Heidi Davis, Carrie Watson, Kylene Hayes, Jessica Warner, Chris Junker, Jean Korth, Devi Dwarabandam, Luisa Najera, Brooke Wolfe, Rocio Chico, Tami Marcello, Michele Burnham, Kelly Olson, and Sam Coutts		Ayes: All Nays: None
	Motion to accept Bi-Monthly Report		
	Motion	Neumann	
	Second	Oldham	
	<i>Motion Passed (voice vote)</i>		
Board Roles in Community Outreach and Public Health Information Sharing M Bever	M Bever and J Korth reviewed Board member roles as conduits in their communities, including updating signboards in their respective counties and sharing South Heartland District Health Department's activities on social media platforms.		
Communications from Board Members Chair	Sandra Nejezchleb brought to the Board's attention updates regarding training on Opioids and NARCAN use. A suicide training scheduled for Fairfield EMS on 9/2/3/2025 was also mentioned, as well as Chris Junker planning to visit Deweese for an Opioid use presentation this coming November. Charles Neumann shared news about a rabies outbreak in the Northeast due to exposure to infected raccoons, skunks, and bats, resulting in 6 deaths to date (past 12 months)		

Community Leaders Jay Beckby Mark Funkey Jonathan Kiehl	Mayor Jay Beckby expressed his full support for health and fitness initiatives, and shared an update on the development of a community Fieldhouse, modeled after Champions. There are plans to present the proposal within the next 6 months. City Administrator Mark Funkey shared the City's continuous support of employee wellness through annual events and health screenings at the Armory Building in Hastings. The Board also learned of a collaboration with the Fire Department to enhance community health and safety. Regional Director for Catholic Social Services Jonathan Kiehl shared their current focus with improving the quality of sack lunch distribution for those in need. He also shared that they will be relocating the office to South Colorado Ave soon.	
Public Comment	None	
Adjourn	Motion to adjourn	Ayes: All
	Motion Grove	Nays: None
	Second Harrington	
	<i>Motion Passed (voice vote)</i>	
	Adjourned 11:29am	
	Next Meeting: November 5, 2025, Webster County	

PLEASE NOTE: Due to a notification submission glitch, this meeting did not have proper public notification, per the Nebraska Open Meetings Act. Therefore, actions taken by the board at this meeting are not considered legitimate. All actions at this meeting were revisited at the September 24, 2025, Special Meeting of the Board of Health, and the legitimate actions are recorded in those minutes.

Respectfully submitted,


Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department


Date

